

Q: Why doesn't the registration link my colleague forwarded to me work?

A: A unique url is generated by the registration system each time the direct registration link is used. That means a link copied from his or her browser is not the direct link to registration. You must register

here: <https://indianauniv.ungerboeck.com/prod/emc00/register.aspx?OrgCode=10&EvtID=5570&AppCode=REG>

Q: Do I have to set up an account?

A: Yes, if this is your first time registering using Indiana University's Office of Conference and Event Registration Services system, you will need to set-up a user account. Once an account has been created, you will be able to proceed with the registration process.

Q: Can I register more than one person?

A: Yes, select "I am not registering, I am registering someone else." If you are registering more than one person, you will need to register each of them individually.

Q: Do I have to pay for each person individually?

A: No, indicate that you'll pay by check and put all registration fees on one check. You must include all registration confirmations with payment.

Q: What kind of payment does the online registration system accept?

A: You can either pay by credit card online or request an invoice and pay by check. Credit card payments will show on your statement from IUBL-CONF. Check payments should be made out to Indiana University and should reference #469-12 and the registrant's name on the check or stub. If you are paying for multiple registrations, you may pay using one check, but must include all registration confirmations with payment.

Checks should be sent (along with a copy of your confirmation(s)) to:

Indiana University

IU Conferences

PO Box 6212

Indianapolis, IN 46206-6212

Note: This is a bank lockbox and cannot accept FedEx/UPS, express mail, or other delivery requiring signature. This address is for payments, only. Do not send any other mail to this address. You must include a copy of your confirmation with your payment.

For questions about payment, contact Melissa Kocias at iuconfs@indiana.edu or by phone at 812-855-4224.