

Conference Registration Scholarship

REQUEST FOR PROPOSALS (RFP)

Who Can Apply:

Students, professional staff, and adjunct and full-time faculty from all disciplines at Indiana Campus Compact (ICC) partner campuses are eligible to apply.

Scholarship Overview:

The Conference Registration Scholarship supports student, professional staff, or faculty by offsetting the cost of registration fees associated with presenting at scholarly conferences. The Conference Registration scholarship application should illustrate how the presentation relates to the Indiana Campus Compact's mission to support higher education's effort to develop students into well-informed, engaged citizens and to serve as a catalyst for campuses and communities to improve people's lives through service-learning and civic engagement initiatives. Preference will be given to proposals that are direct result of an Indiana Campus Compact sponsored event or grant funding.

Availability:

Funding amounts are:
Up to \$1000

Funding is awarded on a reimbursement basis only. Indiana Campus Compact will not reimburse individuals, only member campuses.

Deadline:

Applications will be accepted on a rolling basis; however, they must be received at least six (6) weeks prior to the conference.

Submitting Proposals:

Please submit proposals in PDF format for review to iccgrant@iupui.edu ATTN: Conference Registration Scholarship/Project Director's Last Name

Funding Source:

Funding is provided by The Lilly Endowment Inc.

ICC Contact:

iccgrant@iupui.edu or 317-274-6500

Terms/Conditions

- The applicant refers to the student, professional staff, or faculty member who is applying for the scholarship and will be giving the presentation.
- Fiscal Manager refers to the individual who is a designated financial signatory for the campus. The fiscal manager will fulfill the fiscal reporting requirements and manage all fiscal aspect of the scholarship.
 - * For all IU campuses, the fiscal agent must be authorized to process various KFS fiscal documents.
 - * All Purdue campuses must use Purdue West Lafayette as the fiscal manager contact.
 - * All Ivy Tech campuses must use Ivy Tech Central Indiana as the fiscal manager contact.
- Allowable Scholarship Costs: conference registration fees.
- Non-allowable Scholarship Costs: funds cannot be used for conference registration fees for an Indiana Campus Compact hosted event or for related travel expenses.
- Funded project profiles may be posted on the Indiana Campus Compact website. Indiana Campus Compact reserves the right to use your presentation as an example of past funded scholarships, as well as on the website and/or on other print/electronic materials.
- Scholarship Award Payments are on a reimbursement basis – NO UPFRONT FUNDS WILL BE DISPERSED. Scholarship recipients will charge expenditures to a university account. The fiscal manager will be required to submit the fiscal reports and reimbursement requests to Indiana Campus Compact, in accordance with the established due dates, for scholarship funds to be reimbursed. Reimbursements will not be processed until after the conference dates and presentation has taken place. ICC will provide all IU campuses with an IU account number for scholarship expenditures.
- Scholarship Proposal routing will be completed in accordance to your institution's policy; all scholarship applications must be routed through a fiscal office/manager prior to submission to Indiana Campus Compact.



Conference Registration Scholarship Proposal

Requested Amount
(Up to \$1000.00): _____

Conference Name: _____

Conference Dates: _____

Presentation title _____

Applicant: _____
(Applicant Name and Title)

Institution: _____ **Department:** _____

Email: _____

Fiscal Manager: _____
(Name, Title, and Email)

Please provide a brief description of how your presentation relates to Indiana Campus Compact's mission and/or is a direct result of an Indiana Campus Compact sponsored event/training/grant you attended/received. (See scholarship overview for details.)

Please attach a one-page description of the conference.

How did you become aware of this funding opportunity? _____

By signing below, the campus representatives certify to the best of his/her knowledge that the data in this application is true and correct, and that the governing body of the applicant has duly authorized the filing of this application, and that the applicant will comply with the assurances required of applicants if the proposal is approved. In addition, the applicant understands he/she they will be required to submit a brief report after the conference describing the impact it will have on his/her career.

Applicant Signature: _____ **Date:** _____

Fiscal Manager Signature: _____ **Date:** _____