

FACULTY FELLOWS PROGRAM

July 2017 – June 2019 Proposal

Who Can Apply: Full-time faculty from all disciplines at Indiana Campus Compact partner campuses are eligible to apply.

Fellowship Overview: The Indiana Campus Compact Faculty Fellows program is a year-long learning community experience designed in the tenants of Boyer's vision of the scholarship of engagement. Selected individuals will serve a one-year term as part of a cohort with other engaged scholars from Indiana Campus Compact partner campuses. The program serves as a faculty professional development model to support the integration of service learning and community engagement into the three components of faculty work: teaching, research, and service.

The overall goals of the program include:

- Supporting faculty in the practice of the scholarship of engagement.
- Providing faculty with opportunities to collaborate with a community organization in a way that advances teaching and scholarship while addressing a significant social, economic, or environmental issue.
- Building a strong and productive social and intellectual community as a cadre of scholars.

ICC Faculty Fellows will**:

- **Teach:** Each Fellow will teach a service-learning course within the program period.
- **Provide Professional Service:** Each Fellow will provide direct service to a nonprofit organization during the program year to assist in addressing a particular community issue that is related to his/her academic discipline or expertise as an educator.
- **Research:** The Fellows will work as a cadre to develop a research or creative project to enhance and advance the field of service learning and community engagement.

Availability:

- Grant amounts are \$3,750.00. Institutions are required to cash match at least \$1,250.00.
- \$2,000.00 is provided at the end of the first grant-report period; the final \$1,750.00 is provided upon successful completion** of the program.

Timeline:

	<u>July 2017-June 2018 Important Dates</u>	<u>July 2018-June 2019 Important Dates</u>
Letters of Intent Due:	March 20, 2017	March 19, 2018
Full Proposals Due:	May 8, 2017	May 14, 2018
Award Notification:	June 12, 2017	June 8, 2018
Funding Period Begins:	July 1, 2017	July 1, 2018
Faculty Fellows Retreat (1 of 3)**:	Mid-late July 2017 (exact date to be determined by ICC)	Mid-late July 2018 (exact date to be determined by ICC)
Midterm Report Due:	January 12, 2018	January 11, 2019
Funding Period Ends:	May 31, 2018	May 31, 2019
Final Report Due:	June 15, 2018	June 14, 2019

Submitting Letters of Intent and Proposals:

Please submit all documents in PDF format for peer review to: iccgrant@iupui.edu; **ATTN: Faculty Fellows Program/Project Director's Last Name.**

Funding Source: The Lilly Endowment Inc. provides funding through Indiana Campus Compact's project, "Increasing Indiana Higher Education's Collective Impact on Communities: Campus and Community Partnerships to Advance the Public Good."

ICC Contact: Laura Weaver, Director of Programs and Member Development, 317-274-6500 or weaverla@iupui.edu

Faculty Fellows are expected to attend three (3) mandatory, overnight retreats (first retreat will be scheduled for Thursday – Friday in mid-late July; other two retreat dates will be set at the first retreat**); meet all agreed upon group and individual project deadlines; participate in monthly conference call discussions; and initiate and respond to electronic listserv discussions.



Faculty Fellows Program Proposal

Demographic/Institution Information:

Project Director: _____
(Name and Title)

Institution: _____ Department: _____

Institutional Email: _____ Permanent Email: _____

Permanent Address: _____

Project Title: _____

Requested Project Dates: _____ Request Amount: \$ _____ Cash Match: \$ _____

Fiscal Manager*: _____ Email: _____

Have you been funded for an Indiana Campus Grant in the past year? Yes* No

*If yes, please include the additional requested information found in the narrative section.

Award Notification/Marketing:

If funded ICC will notify your President/Chancellor, the campus faculty, staff, and media liaison. Are there any additional parties you would like us to notify? Email: _____

How did you become aware of this funding opportunity? (*select all that apply*)

Colleagues Newsletter Social Media ICC Staff ICC website

Signatures:

By signing below, the campus representatives certify to the best of their knowledge that the data in this application is true and correct and dually accept the [terms and conditions](#).

Project Director: _____

Fiscal Manager: _____

*The Fiscal Manager refers to the individual who is a designated financial signatory for the campus. The fiscal manager will fulfill the fiscal reporting requirements and manage all fiscal aspect of the grant.

• All IU proposals must route through IU Bloomington. • All Purdue proposals must route through Purdue University • All Ivy Tech proposals must route through Ivy Tech Central.

Faculty Fellows Program Request for Proposal

Letter of Intent

Letters of Intent are to be submitted on university/department letterhead, double-spaced, and not to exceed two pages.

Briefly describe the proposed project and include the following:

- a. Identify the course in which you plan to incorporating service learning into and if this is a newly created service-learning course or modifications to an existing course.
- b. Indicate the organization you plan to provide professional service to and how this connects to your academic discipline.
- c. Describe your previous experience with service learning/engagement and how this collaborative experience will enhance your own professional development.

Full Proposal Guidelines

*Full Proposals **must** be double-spaced and not exceed the page-limits indicated below.*

1. **Abstract:** Briefly describe the proposed project (not to exceed one page).
2. **Project narrative:** Use the following outline (not to exceed eight pages).
 - a. **Teaching:** Describe how you and your community agency partner will develop a service-learning course that will enhance your students' learning. Be sure to include the following:
 - i. The course name and title;
 - ii. the community need(s) or social concern(s) and how it was identified;
 - iii. identify the members of the community-campus partnership, how the partnership was developed and what roles each person in the partnership will play in the project;
 - iv. the course learning objectives and the specific learning objectives tied to the service-learning project/component;
 - v. outline the service activity;
 - vi. the impact of the service integration on student learning and how this impact will be assessed.
 - b. **Professional Service:** Indicate the professional service you (not your students) will contribute to a community partner agency. Please include the following:
 - i. the community partner organization(s) and how you became associated with this organization;
 - ii. the mission of the partnering community organization(s);
 - iii. the type(s) and specific professional service activity(ies) that you will be engaged in during the project period;
 - iv. how the professional service activity(ies) are meaningful to the community organization(s).
 - c. **Professional Development and Support:** Describe how the scholarship of engagement, including the pedagogy of service-learning and community engagement, fits into your philosophy of professional development, and how your participation in the Faculty Fellows Program will benefit your professional development. Please include the following:
 - i. your teaching philosophy;
 - ii. how the Faculty Fellows program will enhance or impact your professional growth;
 - iii. the relevant knowledge, skills, and abilities you have to offer other members of the Faculty Fellow Program cohort.
 - d. **Faculty Recruitment:** Describe the strategies you will use to recruit other faculty members to develop service-learning courses and their own community engagement activities to further the institutionalization of service learning and community engagement at your institution. Please include the following:
 - i. your role in furthering the institutionalization of service learning and community engagement at your institution;
 - ii. strategies to mentor and recruit others to develop service-learning courses.
 - e. **Professional Commitment:** Describe how you will continue to model the integration of service learning and community engagement in your teaching, research, and service beyond the Fellowship year.

3. **Letters of support:**

- a. Two letters of support are required. More than two letters of support are encouraged. The following are required:
- i. Academic Dean: All applicants must include a letter of support from their academic dean, specifically addressing how this project supports the goals of the school or department;
 - ii. Community Partner: The second letter of support must be from the community agency that will serve as a partner and will benefit from the individual project.

4. **Budget:** Proposals must include the Indiana Campus Compact Fiscal Request form (page 5). Only \$2,000 of grant funds are calculated for the program year; the remaining \$1,750 will be awarded at the end of the grant term for the Fellow's use beyond the grant to further service engagement at their campus or within their own programs. The cash match must be at least \$1,250 and must come from the institution and not from other sources; in-kind contributions are not consider a cash match. You can find our allowable and non-allowable budget items Indiana Campus Compact's [terms and conditions](#).

SAMPLE BUDGET

Item	Cost Basis	Grant	Cash Match	Total
Supplemental pay	7% of \$40,000	\$2,000	\$800	\$2,800
National conf. lodging	4 days @ \$108		\$432	\$432
National conf. airfare	Round-trip		\$300	\$300
National conf. registration	1 registration		\$200	\$200
Project site visits	6 trips @ 10 miles roundtrip @ .30		\$18	\$18
Project implementation	Paper, printing, postage for survey		\$50	\$50
Books and materials	20 @ \$50		\$0	\$
	Total:	\$2,000	\$1,800	\$3,800
	Total Grant Request:	\$2,000		

